

CC: 02-6

Received & Inspected

APR 28 2011

FCC Mail Room

Request for Waiver  
20<sup>th</sup> of April, 2011

Dear Federal Communications Commission,

I am writing on behalf of St. Felix School (Billed entity #64893) and requesting a waiver for our E-Rate filing for the 2011-2012 funding year. Our Form 470 (Application #721750000885656) was submitted on February 28, 2011. The form was electronically submitted three days after the close of the filing window.

As a result of the late filing date, we were not able to file our Form 471 within the assigned window due to the 28 day stipulation. Our Form 471 (Application #821452) was filed on April 7, 2011. The form was electronically submitted fourteen days after the close of the filing window.

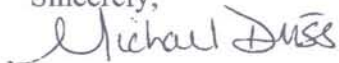
St. Felix School was late on filing the forms due to confusion on the filing window of Form 470 because of staff change. The person who was previously in charge of E-Rate filing retired. The individual did not leave any information on the E-Rate process. As a result, our school transferred technology related duties to another staff, including the role of E-Rate filing. This individual has been in the capacity of filing E-Rate paperwork for only one year.

We would appreciate if our Form 471 filing would be considered for funding as if it were filed within the filing window. We truly apologize for the lateness in our filing. A system for filing E-Rate has now been established for future funding year.

Our school is a small private institution that is striving to bring 21<sup>st</sup> century technologies to our students. It would be financially harmful to our organization if the waiver is not granted. The financial burden of having to fully fund our telecommunication services without E-Rate assistance could directly impact finances that would be applied to technologies that our students directly utilize. We wish to avoid any impact on the learning of our students in any capacity.

Thank you for your consideration of our waiver request.

Sincerely,



Michael Deiss  
Technology Administrator

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